

Exhibit Regulations

Exhibit Representatives

Exhibitor must provide an attendant within exhibit booth during the open hours of the educational conference as defined under exhibit date and hours. All exhibitor personnel are to notify the LPHA Exhibit Coordinator upon arrival. Each paid exhibit space will receive 2 tickets for the Icebreaker Crawfish Boil and Dance held the first night of the conference. Additional tickets for this event and the Awards Banquet may be purchased from the designated Exhibit Coordinator for LPHA. Social functions sponsored by exhibitors must not be scheduled during exhibit hours and must not conflict with the educational conference meetings/classes.

Liability and Security

Each exhibitor is responsible for safeguarding his/her goods, material, equipment and display at all times. The Association will provide general security during the day, and if needed, secure the exhibit area during the night hours with a security guard. The Association is not responsible for the loss of any exhibit.

Hotel Reservations

All exhibitor/participants are responsible for making their own hotel reservations directly with the hotel of their choice.

Booth Assignments

Assignment of booths will be made on a first-come, first-served basis. LPHA reserves the right to allot space as needed and to either accept/decline all booth requests.

Exhibit Fee

The rental fee for an exhibit booth is \$400.00. All fees must be paid prior to the start of the conference.

Fee Refund Policy

Cancellations made after April 1, 2007 will not be refunded.

Shipping and Storage/Contractor Services

Shipping and storage instructions, as well as other hotel services will be in the exhibit kit that you will receive directly from the hotel. If you are a late registrant, or have not received your packet, please call the hotel directly for this information.

For questions regarding this policy, please contact Cabrenia Thomas at (225) 765-0935.