

**2008 Louisiana Public Health Association (LPHA) Annual Educational Conference
Call for Poster Presentation Abstracts**

Deadline: March 10, 2008 5:00 PM

Submit Abstracts to: Lisa Longfellow
E-mail: llongfe@dhh.la.gov

For questions: (504)219-4428

Purpose

The purpose of this Call for Abstracts is to invite you to become a Poster Presenter at the 2008 Louisiana Public Health Association Annual Educational Conference, on April, 16 – 18, 2008 in Baton Rouge, Louisiana. By submitting an abstract your poster presentation will be considered for the conference.

A poster presentation is a placard-type exhibit containing information about a topic directly relevant to public health. Displays should be attached to a presentation board for table-top display. Posters may be accompanied by written handouts or other materials and will be displayed in a special exhibition area at the conference.

ESSENTIAL POINTS

Please review these instructions carefully. We have tried to make the process for submitting abstracts as simple as possible. The following are essential points to keep in mind: Your response to this Call for Abstracts **MUST BE RECEIVED** by the Louisiana Public Health Association by 5:00 pm on March 10, 2008. Electronic submission is strongly encouraged.

- By issuing this Call for Abstracts, we are inviting you to apply to become a poster presenter at the conference.
- You may submit more than one abstract, as long as you submit them separately.
- If the abstract you submit is accepted by the LPHA Conference Planning Committee, you will be informed in writing. At that time you will be offered one free conference only registration (does not include events). You must first agree to attend the conference before we can confirm your conference poster presentation. Please note that all decisions of the LPHA Conference Planning Committee are final.
- Each abstract you submit may have as many authors as you wish. However, if an abstract you submit is accepted as the basis for a Conference presentation, only one of those authors can qualify for a free conference registration.
- Please submit a biographical sketch to include information about previous speaking opportunities, particularly concerning the topic under which you are submitting. If you have presented this topic previously, please submit any evaluations that you may have received.

Submission of Abstracts

- Do not submit more than one abstract in a single submission.
- Submit all documents electronically in Microsoft Word (or comparable) format.
- Limit the abstract to one page.
- List all authors on the page with the abstract.
- Submit biographical data for each author.

How to Write your Abstract

We strongly encourage you to write your abstract in one of the following formats.

FORMAT 1

This format is most suitable if your abstract is about a program, project or study that you want to present to others.

- I. **OBJECTIVE.** Tell us about the purpose of your program, project or study.
- II. **METHODS.** Briefly describe the methods or strategies you used.
- III. **RESULTS.** Tell us about the objective outcomes of your program, project or study. Include quantifiable data if you can.
- IV. **CONCLUSIONS.** Tell us the conclusions you have reached as a result.

FORMAT 2

This format is most suitable if your abstract is about a broader issue area, problem or community need.

- I. **TOPIC.** Identify the overall topic of your proposed presentation.
- II. **ISSUES.** Identify the specific issues, problems or needs that you would like to teach or discuss.
- III. **LEARNING OBJECTIVES.** Tell us as precisely as you can what you want your audience to learn as a result of your presentation.
- IV. **STRATEGIES, METHODS, MODELS, EXAMPLES.** Provide information about the strategies and methods used. Include models or examples, if possible.

If you have questions about this Call for Abstracts, contact Lisa Longfellow of LPHA's Conference Planning Committee at (504)219-4429.

LPHA POSTER SESSION PRESENTER
BIOGRAPHICAL DATA

Instructions: Use this format to provide documentation of an individual's expertise. Do not attach any additional material.

Name and Degrees:

Preferred Address:

(Street)

(City/State/Zip)

Employer, Name/Department:

Employer's Address:

(Street)

(City/State/Zip)

Preferred Telephone:

E-mail Address:

Highest Education Received:

(Degree)

(School)

Present Position: (Title)

Brief job description (not more than ½ page):